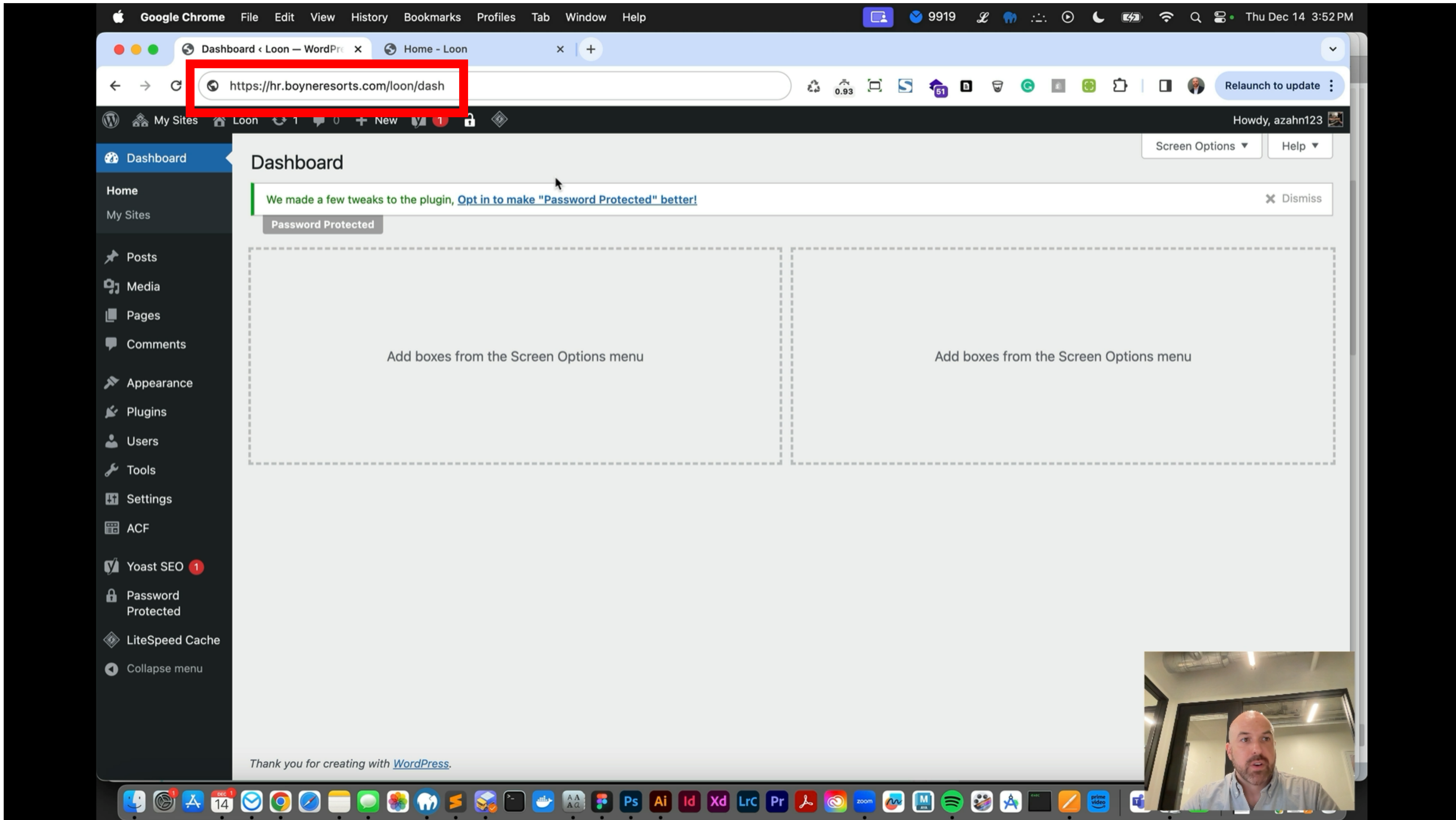
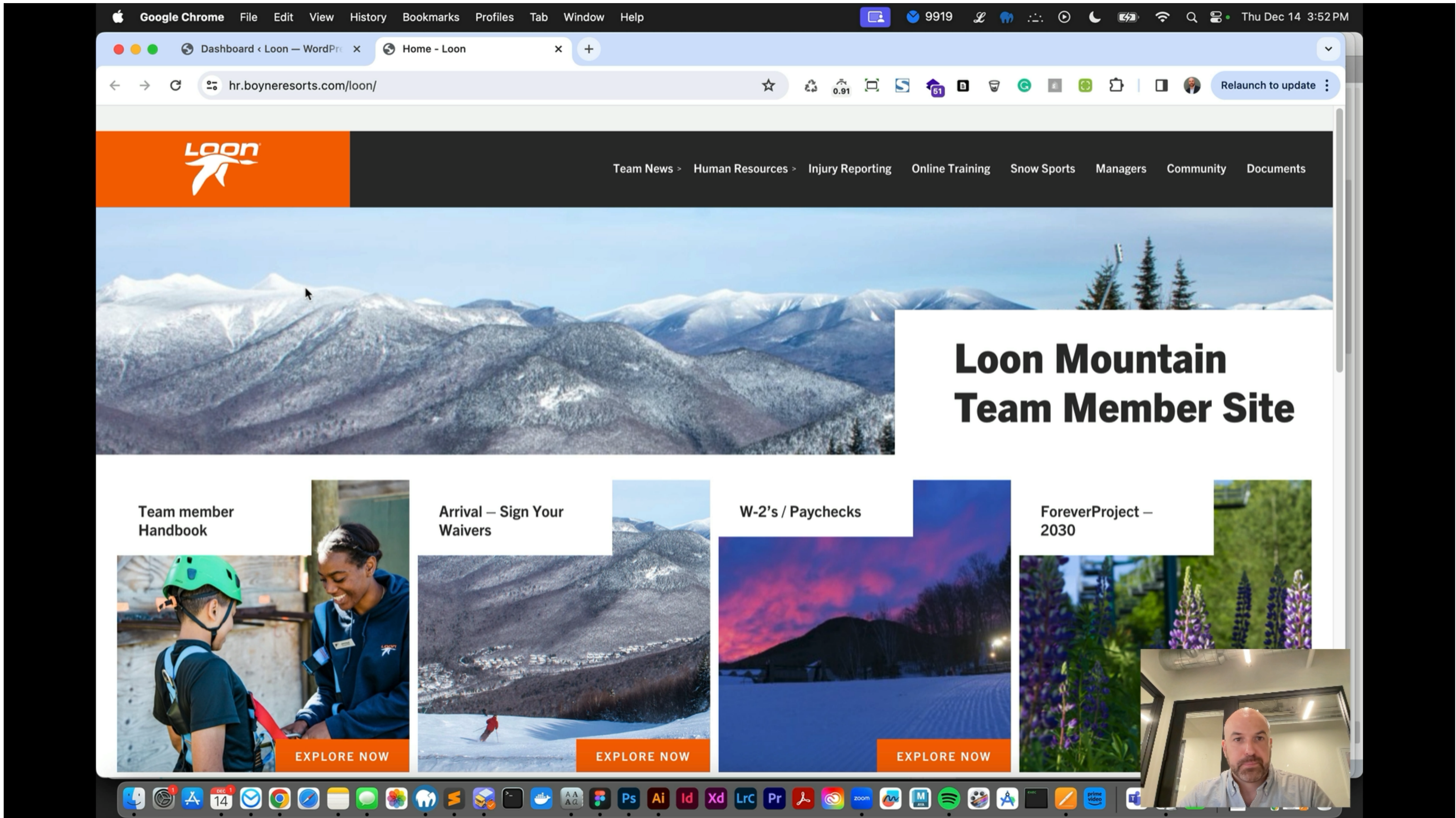


Boyerne Training

Login Page / URL



Front End / Home Page



Pages - Click Edit Page

The screenshot shows a Google Chrome browser window displaying the WordPress admin interface for a site named 'Loon'. The address bar shows the URL: `hr.boyneresorts.com/loon/wp-admin/edit.php?post_type=page`. The left sidebar contains navigation menus for Dashboard, Posts, Media, Pages, All Pages, Add New Page, Comments, Appearance, Plugins, Users, Tools, Settings, ACF, Yoast SEO, Password Protected, LiteSpeed Cache, and Collapse menu. The main content area displays a list of pages with columns for Title, Author, Date, and status. The 'Home - Front Page' is selected, and the 'Edit' link is highlighted. A video call window is visible in the bottom right corner, showing a man with a beard and a light blue shirt.

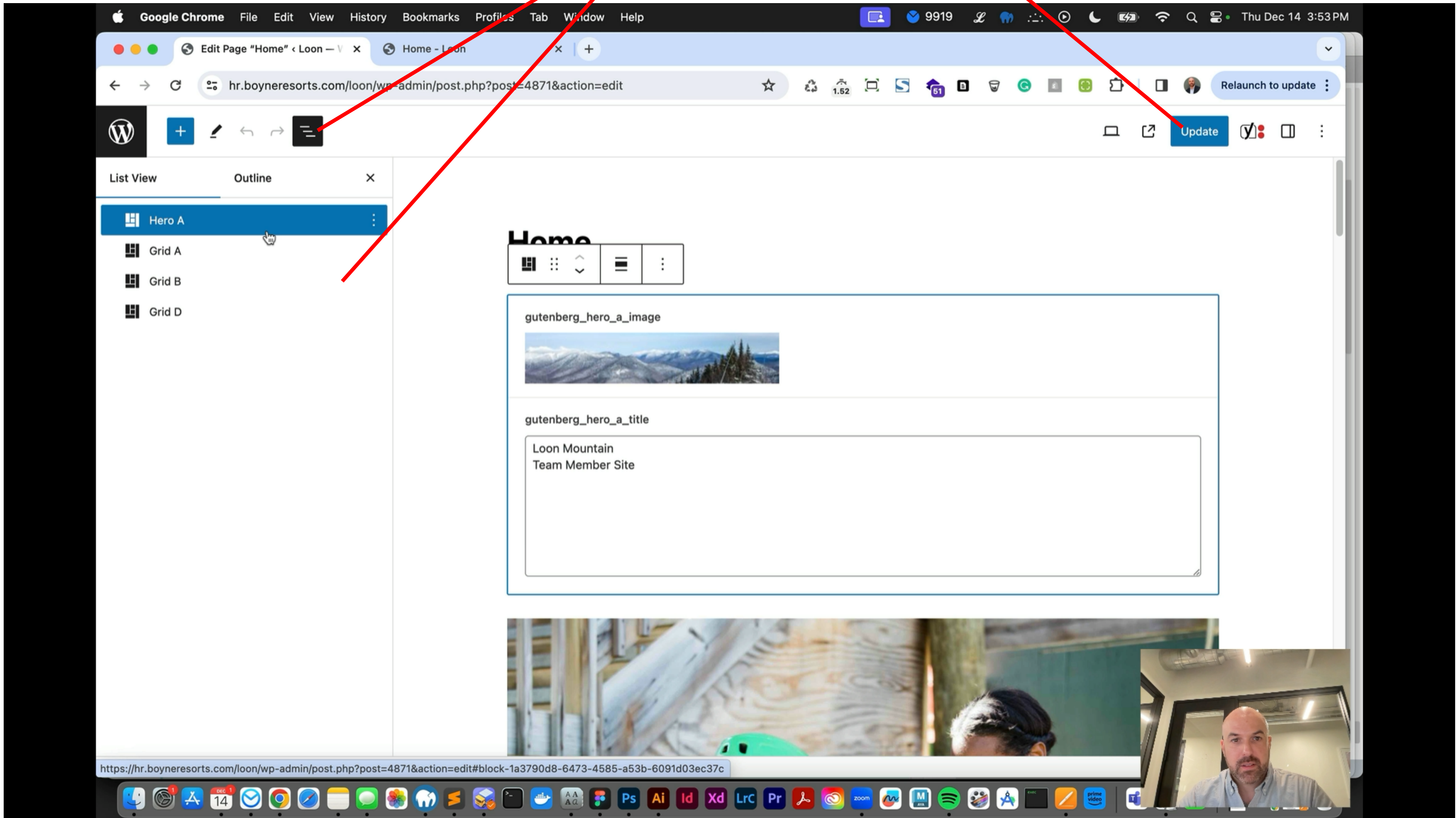
<input type="checkbox"/>	Title	Author	Date	Status	Comments	Revisions
<input type="checkbox"/>	Forever Project	azahn123	2023/12/05 at 8:13 pm	Published	3	1
<input type="checkbox"/>	Good News	azahn123	2023/12/04 at 8:41 pm	Published	1	0
<input type="checkbox"/>	Home - Front Page	azahn123	2023/02/02 at 3:48 pm	Published	3	0
<input type="checkbox"/>	Human Resources	azahn123	2023/12/04 at 10:57 pm	Published	11	0
<input type="checkbox"/>	Injury Reporting & Workers' Comp Procedures	azahn123	2023/12/05 at 6:24 pm	Published	7	0
<input type="checkbox"/>	Online Training	azahn123	2023/12/05 at 7:40 pm	Published	1	0
<input type="checkbox"/>	Team Awards	azahn123	2023/12/05 at 8:23 pm	Published	1	0
<input type="checkbox"/>	Team Member Work Perks	azahn123	2023/12/02 at 4:01 pm	Published	1	0
<input type="checkbox"/>	Team News	azahn123	2023/12/04 at 8:44 pm	Published	9	0
<input type="checkbox"/>	Winter 2023 - Summer 2023	azahn123	2023/12/05 at 8:28 pm	Published	1	0

At the bottom of the page, there is a 'Bulk actions' dropdown menu and an 'Apply' button. The URL in the address bar is `https://hr.boyneresorts.com/loon/wp-admin/post.php?post=4871&action=edit`.

Page Editor - Blocks

Page block lift / flow

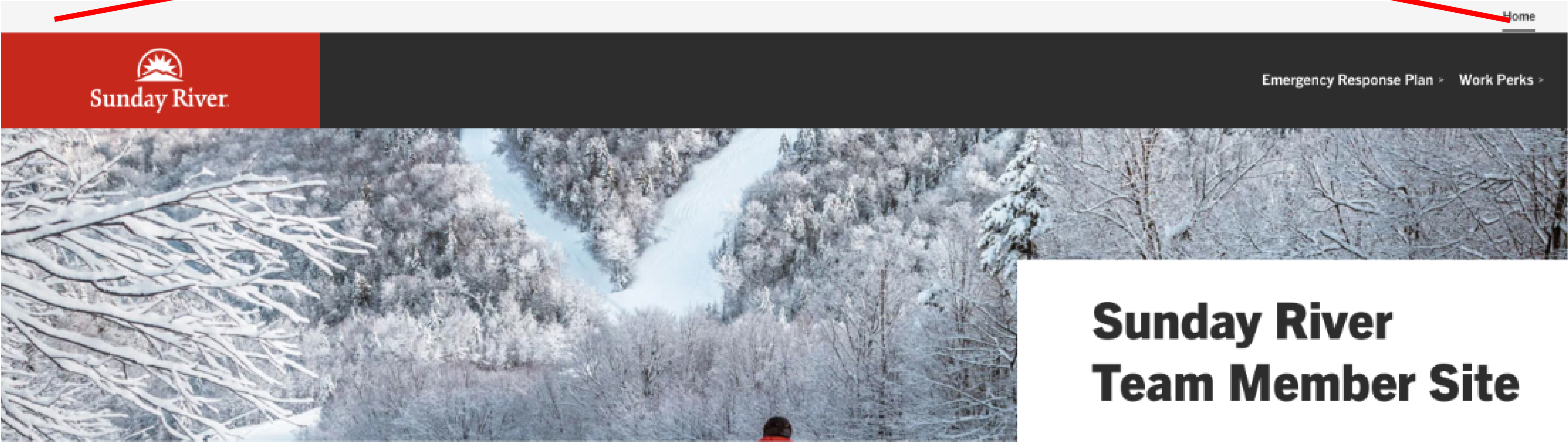
Update page



Block List: Hero A, Hero B, Hero C, Grid A, Grid B, Grid C, Grid D, Grid E, Grid F, Gallery A, Limited Width, Full Width, Table, File

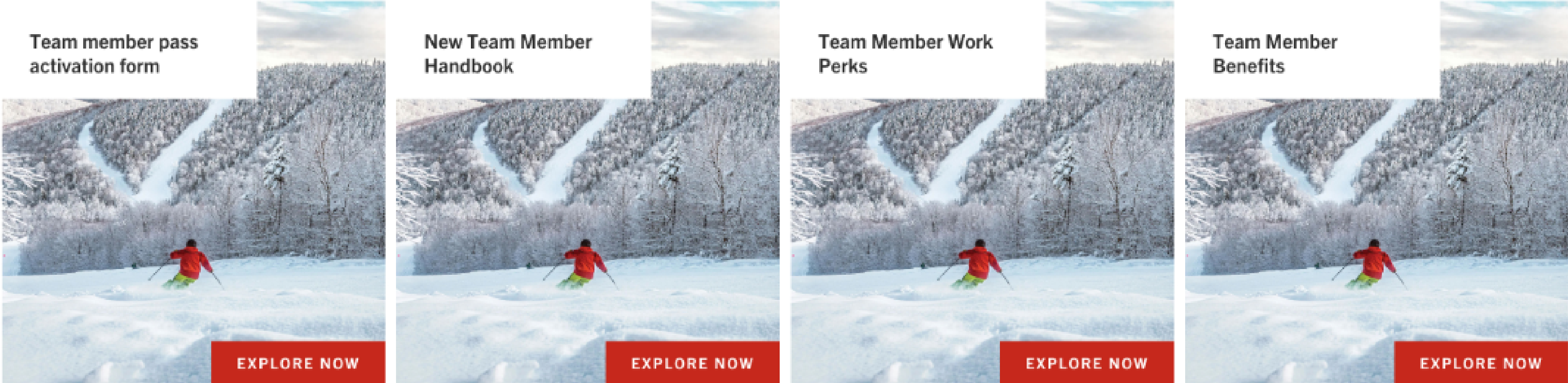
Top left header / Top right header

Blocks Detailed:

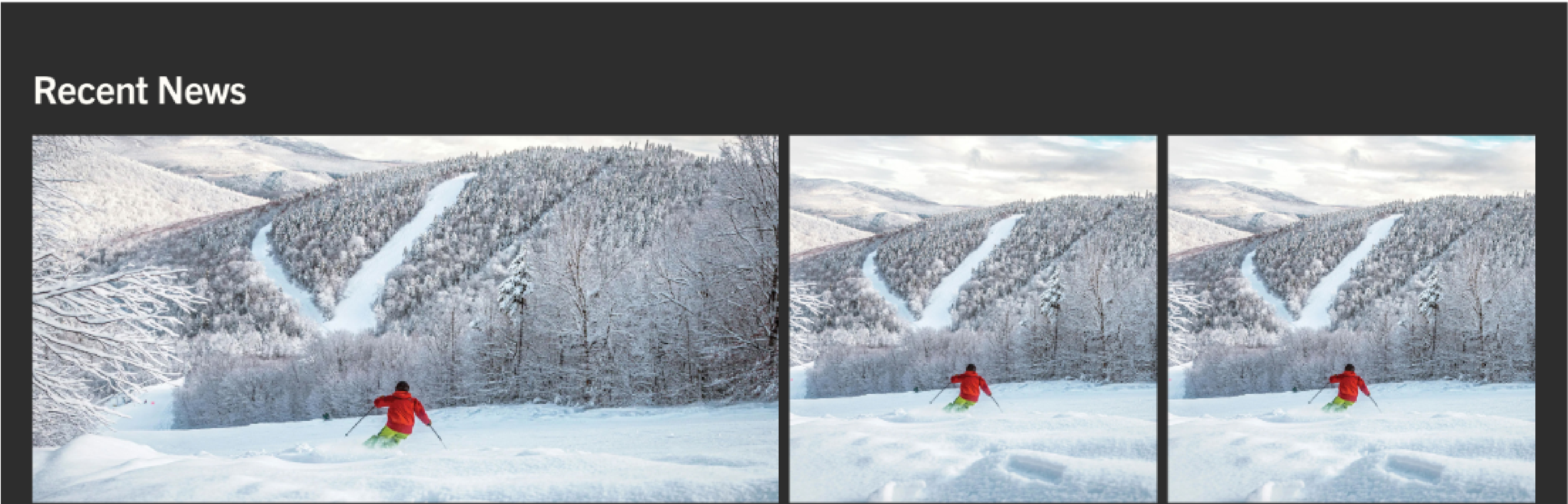


Main nav menu

Hero A
Image aspect ratio: 5/1



Grid A
Image aspect ratio: 1/1



Grid B
Image aspect ratio: 2/1 , 1/1

Important Links

Grid D

[Safety Newsletter](#) ↗

[Operations Schedule](#) ↗

[LEAD](#) ↗

Important Information



Grid C

Image aspect ratio: 2/1

Sustainable superhero nominations

Nominate a Team Member for a sustainable action to be this week's Sustainable Superhero by emailing environment@sundayriver.com. The goal of the Sustainable Superhero program is to raise awareness of everyday actions that can be taken around the resort to decrease our impact on the environment. Team Members can nominate one another for any sustainable action, regardless of how big or small an impact it has. One Superhero will be chosen each week and receive a gift card.

Star award nominations

Nominate an exceptional Team Member for going above and beyond by emailing stars@sundayriver.com. All Star Award recipients are nominated for the Presidents' Award.

[EXPLORE NOW](#)

[EXPLORE NOW](#)

Team member pass activation form

New Team Member Handbook

Team Member Work Perks

Team Member Benefits



Grid A

Image aspect ratio: 1/1

Team Member Reciprocal Benefits

Active Sunday River Team Members have direct-to-lift access at Sugarloaf and Loon Mountain already loaded to their Team Member Pass. Sunday River Team Members can also ski/ride at other Boyne Resort properties, including Big Sky, Boyne Highlands, Boyne Mountain, Brighton, Cypress, Summit at Snoqualmie and Pleasant Mountain, but need to fill out a Boyne Reciprocal Ski form ahead of their visit and have the form signed by Human Resources.

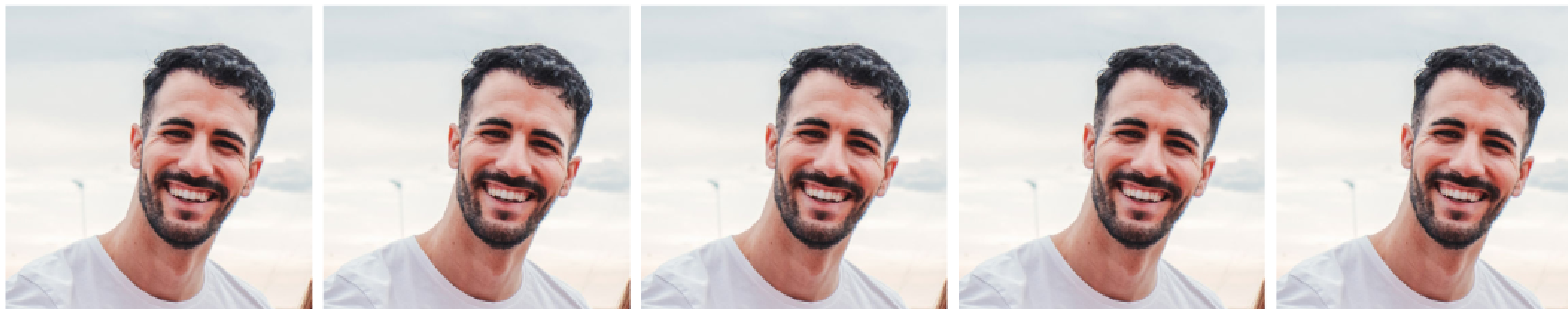
Lodging benefits are also available, but extremely limited (and should be confirmed prior to making any travel arrangements!). Please use the Reciprocal Boyne Lodging Request form to request lodging at another Boyne Resort or the Sunday River Lodging Request link to request lodging here at Sunday River.

Content Area
Limited Width

header	header	header	header too
sws	Maecenas sed diam eget risus varius blandit sit amet non magna. Cras justo odio, dapibus ac facilisis in, egestas eget quam. Donec sed odio dui.	Maecenas sed diam eget risus varius blandit sit amet non magna. Cras justo odio, dapibus ac facilisis in, egestas eget quam. Donec sed odio dui.	qwsws
wqsqws	dwedwedwedwed	Maecenas sed diam eget risus varius blandit sit amet non magna. Cras justo odio, dapibus ac facilisis in, egestas eget quam. Donec sed odio dui.	wqsqws

Table

Committee



Jane Golden

Director of things

Jane Golden

Director of things

Jane Golden

Director of things

Jane Golden

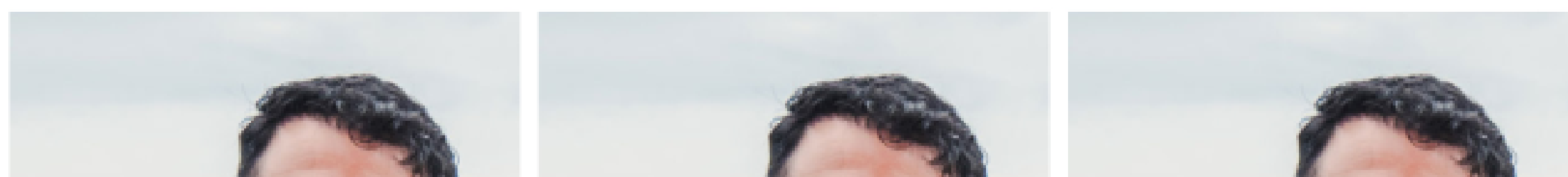
Director of things

Jane Golden

Director of things

Grid E

Image aspect ratio: 1/1



New Benefit Hub for Team Members!

Enjoy discounts and cash back on thousands of brands you love. Click on the link, enter referral code 9U76JZ and start saving!

EXPLORE NOW

Nulla vitae elit libero, a pharetra augue. Maecenas sed diam eget risus varius blandit sit amet non magna.

Donec ullamcorper nulla non metus auctor fringilla. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.

Donec ullamcorper nulla non metus auctor fringilla. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.

Donec ullamcorper nulla non metus auctor fringilla. Vivamus sagittis lacus vel augue laoreet rutrum faucibus dolor auctor.

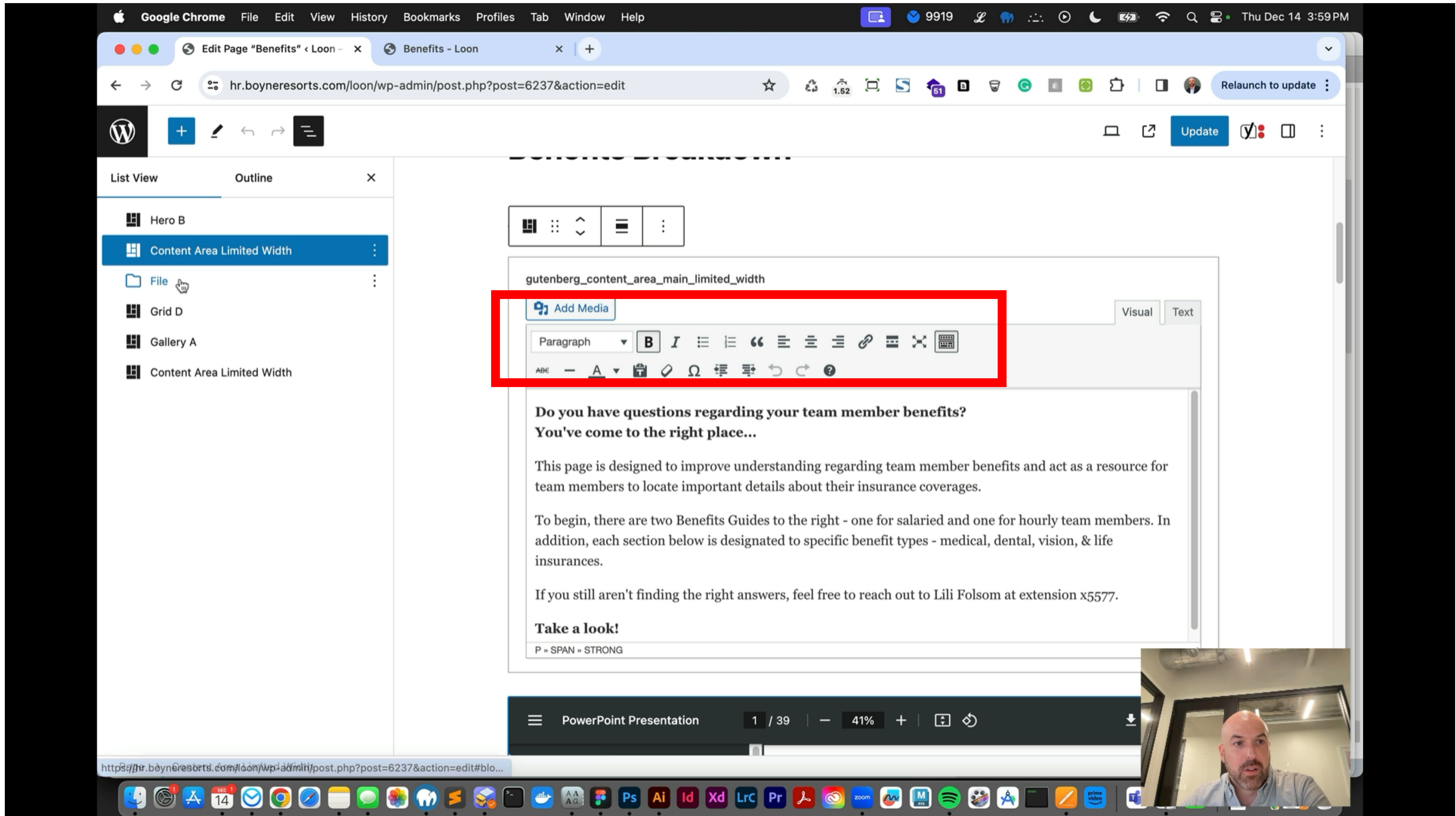
Site by Vast.dev

Grid F

Footer widgets

WYSIWYG - Limited Width Block

Some basic text editing - Stick to P or H styles / spacing / bullets



Creata a Duplicate page

Click: Duplicate / Edit Title, Slug (URL) / Status. Click Update. Then edit that new page

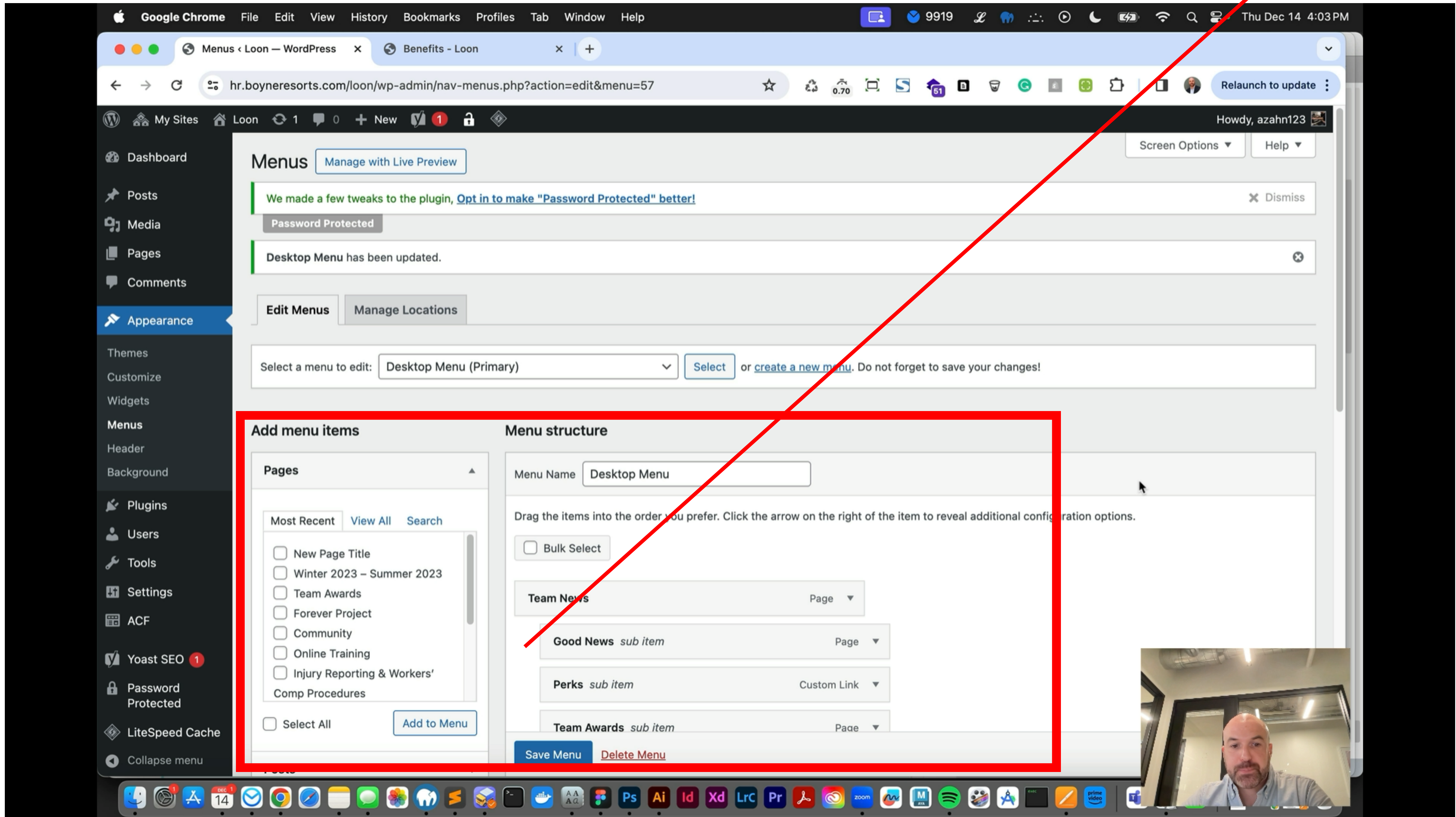
The screenshot shows the WordPress admin interface for a page titled "Benefits". The page has been duplicated and is currently in "Draft" status. A red box highlights the "QUICK EDIT" form, which includes the following fields:

- Title: New Page Title
- Slug: benefits
- Date: 12-Dec 14, 2023 at 20:59
- Author: azahn123 (azahn123)
- Password: (empty) -OR- Private
- Parent: Main Page (no parent)
- Order: 0
- Template: Default template
- Allow Comments: (unchecked)
- Status: Draft

Buttons for "Update" and "Cancel" are visible at the bottom of the form. The page list below shows other pages like "Community" and "Emergency Response Plan". A video call window is visible in the bottom right corner.

Nav menu editing

Click: Appearance - Menus - Desktop Menu (select) - Add pages or custom links.
To nest pages / have sub pages - make sure to indent



User editing

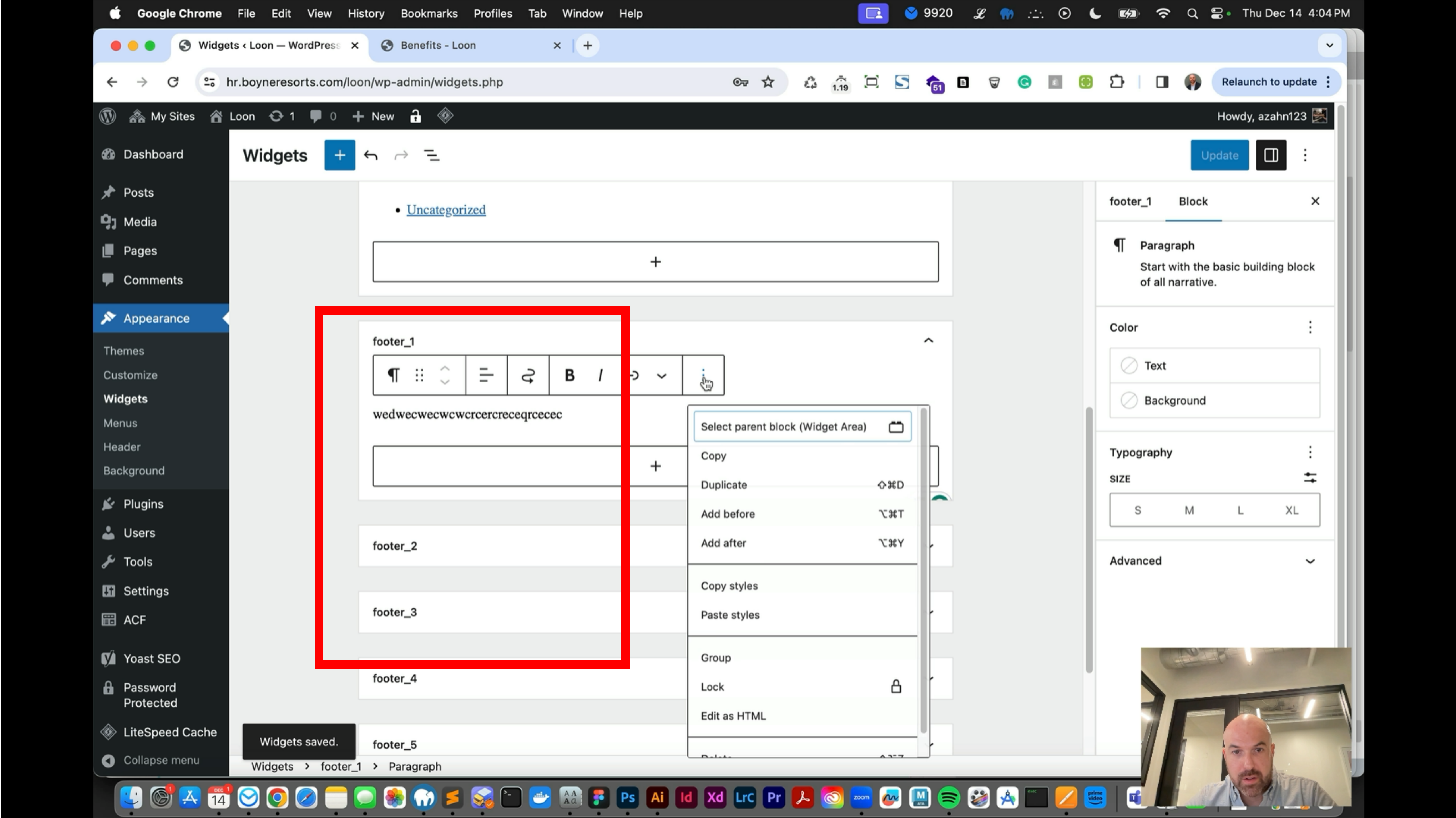
Click Users - Hover / edit user. You can update password here for users. Make sure to click “set new password” - then scroll down and click “update user”

The screenshot shows the WordPress 'Users' management interface. At the top, there's a navigation bar with 'Users' and an 'Add New User' button. Below this is a notification banner: 'We made a few tweaks to the plugin, Opt in to make "Password Protected" better!'. A 'Password Protected' status bar is visible. Below the notification, there are filters for 'All (5)', 'Administrator (5)', '2FA Active (0)', and '2FA Inactive (31)'. There's a search box and a 'Search Users' button. Below the search, there are bulk action controls: 'Bulk actions' (dropdown), 'Apply', 'Change role to...' (dropdown), and 'Change'. The main content is a table of users with columns: Username, Name, Email, Role, Posts, 2FA Status, and Last Login. The table lists five users: abigailhill, azahn123 (Super Admin), chelseawebster, joannupperman, and rberkeley. Each user row has a checkbox and a set of actions: Edit, Remove, View, Send password reset, and Switch To | 2FA. A video call window is visible in the bottom right corner of the browser window.

<input type="checkbox"/>	Username	Name	Email	Role	Posts	2FA Status	Last Login
<input type="checkbox"/>	abigailhill	—	Abigail.hill@loonmtn.com	Administrator	0	Inactive	—
<input type="checkbox"/>	azahn123 — Super Admin	—	azahn123@gmail.com	Administrator	1	Inactive	December 13, 2023 9:49 pm
<input type="checkbox"/>	chelseawebster	—	chelsea.webster@loonmtn.com	Administrator	0	Inactive	—
<input type="checkbox"/>	joannupperman	—	joann.upperman@loonmtn.com	Administrator	0	Inactive	—
<input type="checkbox"/>	rberkeley	—	rberkeley@loonmtn.com	Administrator	0	Inactive	—

Click Appearance - widgets - scroll down to the footer widgets - add text / links

Footer widget editing



Whole site password protection

Click - Password Protected
Enabled / Allow admins / Allow remember me /
Set your password - save

